

# Notice of Instruction

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West Central Florida  
Area Agency on Aging, Inc.



*Assistance. Advocacy. Answers on Aging.*

**Notice of Instruction Number: 052107-MW CIRTSS Enrollment and Budget Allocation**

**TO:** All Lead Agency Providers

**FROM:** Katie Parkinson, Senior Program Manager (Extension 225)

**DATE:** May 21, 2007

**SUBJECT:** ADA and ALE Medicaid Waiver CIRTSS Enrollment and Budget Allocations

**cc:** Program Managers

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In preparation for the new fiscal year, the department will be relying on Client Information and Registration Tracking System (CIRTSS) enrollment data to identify the need for services in the Aged and Disabled Adult (ADA) Medicaid Waiver and the Assisted Living for the Frail Elderly (ALE) Medicaid Waiver. As a result, we are requesting that by Friday, May 25, 2007, your CIRTSS enrollment data for the ADA and the ALE waivers be reviewed and updated as necessary. Toward this end, please ensure the following:

- All individuals who have their CIRTSS Enrollment Screen program status code set to "APCL" are still waiting for services. If they are not still waiting for services their program status code should be modified as appropriate.
- All individuals who have their CIRTSS Enrollment Screen program status code set to "APPL" are still going through the eligibility process. If they are not still going through the eligibility process their program status code should be modified as appropriate.
- All individuals who have their CIRTSS Enrollment Screen program status code set to "ACTV" are still enrolled in the applicable waiver. If they are not still enrolled, their program status code should be modified as appropriate.

To assist you in managing your CIRTSS enrollment data, an overview of the program status codes and a list of the program status codes are provided as an attachment.

Should you require additional information, please contact your Medicaid Waiver Specialist.

Thank you for your continued commitment and efforts on behalf of Florida's senior population.

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## CIRTS Program Status Codes

### CIRTS Program Status Codes Overview

- APCL    Assessed priority consumer list; program status code used to identify when an individual starts waiting for services. The APCL period ends when approval is given to begin the eligibility process.
- TA--    (Program status codes beginning with the letters “TA”); program status codes used to terminate the period an individual was APCL, i.e., the time period an individual waited for services (does not include the time spent going through the eligibility process).
- APPL    Program status code used to identify when approval is given to begin the eligibility process.
- TP--    (Program status codes beginning with the letters “TP”); program status codes used to terminate the period an individual was APPL, i.e., the time period when the individual was going through the eligibility process.

### CIRTS Program Status Codes

ACTV	ACTIVE CLIENT
APCL	ASSESSED PRIORITY CONSUMER LIST
APPL	APPLICANT

#### APCL TERMINATION CODES

TAAF	TERMINATED APCL PLACED NON-WAIVER ALF
TAAS	TERMINATED APCL MOVED TO ACTIVE STATUS
TABC	TERMINATED APCL BY CLIENT
TACD	TERMINATED APCL CLIENT DIED
TACI	TERMINATED APCL CLIENT CONDITION IMPROVED
TAEL	TERMINATED APCL DETERMINING ELIGIBILITY
TALC	TERMINATED APCL LEVEL OF CARE NOT MET
TAMO	TERMINATED APCL CLIENT MOVED
TAND	TERMINATED APCL CHOSE NH DIVERSION WAIVER
TANE	TERMINATED APCL CLIENT NOT ELIGIBLE
TANH	TERMINATED APCL PLACED IN NURSING HOME

#### APPL TERMINATION CODES

TPAF	TERMINATED APPL PLACED NON-WAIVER ALF
TPAS	TERMINATED APPL MOVED TO ACTIVE STATUS
TPBC	TERMINATED APPL BY CLIENT
TPCD	TERMINATED APPL CLIENT DIED
TPCI	TERMINATED APPL CLIENT CONDITION IMPROVED
TPCL	TERMINATED APPL MOVED BACK TO APCL
TPLC	TERMINATED APPL LEVEL OF CARE NOT MET (CARES)

TPMO	TERMINATED APPL CLIENT MOVED
TPND	TERMINATED APPL CHOSE NH DIVERSION WAIVER
TPNE	TERMINATED APPL CLIENT NOT FINANCIALLY ELIGIBLE (DCF)
TPNH	TERMINATED APPL PLACED IN NURSING HOME

ACTV TERMINATION CODES

TRAC	TERMINATED CLIENT PLACED ACLF
TRBC	TERMINATED BY CLIENT
TRCB	TERMINATED CLNT BEHAVIOR PROBL
TRCD	TERMINATED CLIENT DIED
TRCI	TERMINATED CLIENT CONDITION IMPROVED
TRFC	TERMINATED FUNDING CONSIDERATIONS
TRHR	TERMINATED FOR HCE REQUIREMENT
TRMO	TERMINATED CLIENT MOVED
TRND	TERMINATED CLIENT TRANSFERRED TO NH DIVERSION WAIVER
TRNE	TERMINATED CLIENT NOT ELIG
TRNH	TERMINATED CLIENT PLACED NH
TRNO	TERMINATED SERVICES PROVIDED NON-DOEA MEANS
TRPE	TERMINATE FROM PENDING LIST
TRRP	TERMINATED CLIENT REFUSED TO PAY
TRST	TERMINATED SHORT TERM NEEDED
TRTP	TERMINATED TRANS TO ANOTHER PG
TRTR	TERMINATED INTERSTATE TRANSFER
TRTS	TERMINATE TO TEMPORARY STATUS
TRWV	TERMINATED CLIENT TRANSFERRED TO WAIVER